

Winchcombe Sports Hall Association

www.winchcombesportshall.co.uk
Registered Charity No: 299738
Tel. 01242 602326 9.00 a.m. – 8.00 p.m.

Conditions of Use

1. All persons using the Hall shall at all times treat the fabric and contents of the Hall with due respect. No person shall take any action which may result in damage or loss of any kind to the Hall or its contents.
2. All persons using the Hall shall be mindful of the rights of other users. In particular users shall co-operate to ensure that all other users can enjoy the full benefit of their booking. For the purpose of time keeping the clock provided shall be the measure of time used. Users shall not arrive more than 10 minutes before the start of their booking and shall leave the premises within 10 minutes of the end of their booked time.
3. In particular:
 - a. All shoes must be clean, dry, free of grit, non-marking and strictly indoor.
 - b. Clothing and equipment should be clean.
 - c. Any wet items of clothing, umbrellas etc. should be left in the foyer or contained in a waterproof bag before being taken into the Hall.
 - d. Equipment may only be used for the purpose for which it was designed.
 - e. Users may only use that part of the hall for which they have booked.
 - f. All activities must be undertaken within generally accepted or recognised rules or laws of the sport in question. In particular footballs, hockey balls and pucks must be kept below shoulder height (i.e. 5 feet 6 inches). In addition the equipment must be appropriate to indoor sport (e.g. proper indoor footballs etc.).
 - g. Equipment must be treated with due respect. It must be removed carefully from the storeroom and put back in the correct place. Please co-operate to keep the storage area tidy and easily accessible for the benefit of other users.
 - h. No food or drink is to be taken into the Hall.
 - i. Smoking is not permitted in the Hall, foyer or cloakrooms.
 - j. The emergency exit must not be opened except in an emergency. If it is opened accidentally it must be secured at once.
 - k. All persons under the age of 18 must be supervised by an adult at all times.
4. The setting up and putting away of equipment must be accomplished **during the booked period**. Equipment may only be left out with the agreement of the Hall management. The Association does not provide balls, racquets etc.
5. Upon leaving the Hall empty all heaters, fans and lights must be turned off at the control panel in the foyer and all doors secured. In the event of electrical equipment being left on the user concerned may be billed for the extra cost.
6. Users will be issued with a combination to open the door at the time booked. This combination must not be revealed to anyone not using the Hall at that time.
7. Users of the Hall must not allow access to persons not covered by their booking; i.e. the outer door must not be left open or on the latch. Users shall be held responsible for any damage done during their booked time.
8. All faults must be reported at the earliest opportunity. Damage must also be reported; if it is known how the damage occurred this information must be given. Anyone acting inappropriately should be asked to leave; if necessary, the police should be asked to attend. Any instance of inappropriate behaviour should be reported to an Officer of the Association at the earliest opportunity.
9. **All persons using the Hall do so at their own risk. The Association shall not be liable for injury, damage or loss, however caused.**

Users are strongly advised to ensure that they have adequate insurance cover against personal injury